University of Oregon Name Change Form

Please note that the change of name form cannot be used by current or previous University employees. Employees requesting a name change should contact payroll. Students must provide a copy of a valid ID (see list below) to change their name.

UO ID Number: ___________________________  Date of Birth: ___________________________

Address:

Street ___________________________ City ___________________________ State __ Zip __________

E-mail: ___________________________ Phone: ________ ________

Previous Name(s): ____________________________________________________________

Name Change Questionnaire & Disclosure

**** READ CAREFULLY ****

Mark each box that applies (mandatory):

☐ I am an international student.
  ○ International students: The name on your University of Oregon records must match your passport. A copy of this document must be attached for processing.

☐ I have applied for a University of Oregon degree and wish to use my new name on my diploma.

☐ I have attached a valid copy of one of the following:
  ○ Driver’s License
  ○ State ID
  ○ Passport
  ○ Birth certificate
  ○ Marriage License
  ○ Divorce Decree authorizing the name change
  ○ Judicial Decree specifically authorizing a name change
  ○ Naturalization papers

By my signature below, I hereby request that the University of Oregon use my new name for all my records on file. I further state that my change of name is not for fraudulent purposes or the avoidance of creditors. Please print your new name clearly and in the manner requested.

__________________________________________  ____________________________________________  ____________________________________________

First Name  Middle Name  Last/Family Name

________________________________________

Preferred First Name

________________________________________

Signature of new name

OFFICE USE ONLY

Comments:

☐ GUASYST  ☐ LPAIDEN  ☐ SPAIDEN  ☐ SHADEGR  ☐ SGASTDN

ID Presented: ___________________________ Received by: ___________________________ Date: ___________________________

Office of the Registrar  University of Oregon Name Change Form  December 3, 2013