

Consent to Release Education Records

The University of Oregon shall obtain written consent from students before disclosing any personally identifiable information from their education record. Such written consent for disclosure must: (a) specify the record(s) to be released; (b) state the purpose of the disclosure; (c) identify the party or class of parties to whom disclosure may be made; and (d) be signed and dated by the student. All such consents shall be maintained in the education record of the student.

In accordance with state and federal laws, I hereby consent to the release of my University of Oregon educational records as stated below:

Specific records to be released:

Purpose for the release:

Party or class of parties to whom the records are being released:

Write the name of a person or a business below. Include a complete mailing address, fax number, or e-mail address. If you want another person to pick up the records, indicate this and write their full name below.

Printed Name: _____ **UO ID:** _____

Signature: _____ **Date:** _____

Complete one form each time you want your records released. UO's Student Records Policy does not provide for blanket releases.

Office Use Only

Staff initials: _____ **Date:** _____ **Records released:** _____