

# University of Oregon Student Name/Gender Change Form

Note that the Name/Gender Change Form cannot be used by current or previous University employees. Employees requesting a name change should contact payroll.

Return to:

Office of the Registrar  
220 Oregon Hall  
5257 University of Oregon  
Eugene, OR 97403-5257  
Phone: 541-346-2935  
Fax: 541-346-6682  
Email: [registrar@uoregon.edu](mailto:registrar@uoregon.edu)

Please fill out the form completely and attach necessary documentation:

Students who have a copy of a valid ID (see list below) MUST submit this form to the Registrar to change their name and/or gender marker, as recorded in UO records. Students who DO NOT have a copy of a valid ID (see list below) must submit this form to the LGBT Education and Support Services to change their name and/or gender marker.

Return to:

LGBT Education and Support Services  
Office of the Dean of Students  
380 Oregon Hall  
5216 University of Oregon  
Eugene, OR 97403-5216  
Phone: 541-346-6105  
Email: [LGBTSS@uoregon.edu](mailto:LGBTSS@uoregon.edu)

## Requested Changes:

Select all that Apply

Name Change       Gender Marker Change

UO ID Number: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Address: \_\_\_\_\_  
Street City State Zip

E-mail: \_\_\_\_\_ Phone: ( ) \_\_\_\_\_

Previous Name(s): \_\_\_\_\_  
(If applicable)

Previous Gender Marker: \_\_\_\_\_  
(If applicable) (Male/Female)

## Mark each box that applies (mandatory):

- I am an international student.
  - o International students: The name on your University of Oregon records must match your passport. A copy of this document must be attached for processing.
- I have applied for a University of Oregon degree and wish to use my new name on my diploma.
- I have attached a valid copy of one of the following:
 

*If documentation is not available please submit form to LGBT Education and Support Services*

  - o Driver's License
  - o State ID
  - o Passport
  - o Birth certificate
  - o Marriage License specifically stating the new name after marriage
  - o Divorce Decree authorizing the name change
  - o Judicial Decree specifically authorizing a name change
  - o Naturalization papers stating the change of name
- I do not have a valid copy of one of the documents in the list above

By my signature below, I hereby request that the University of Oregon use my new name and/or gender marker for all my records on file. I further state that my change of name or gender is not for fraudulent purposes or the avoidance of creditors.

Please print your new name, preferred name, and/or gender clearly and in the manner requested.

\_\_\_\_\_  
First Name Middle Name Last/Family Name

\_\_\_\_\_  
New Gender Marker (if applicable) Preferred Name (if applicable) Signature of New Name

### OFFICE USE ONLY

Comments:

GUASYST       LPAIDEN       SPAIDEN       SHADEGR       SGASTDN

ID Presented: \_\_\_\_\_ Received by: \_\_\_\_\_ Date: \_\_\_\_\_